



Australia India Business Council Ltd

Expressions of Interest

AIBC ACT management committee

AIBC is pleased to invite expressions of interest in accordance with 11 (c) (ii) of the AIBC Constitution from Australian business leaders and senior executives of companies that have an established track record in business to business undertakings between ACT and India to be appointed as a member of the ACT management Committee. The successful candidate will be eligible to vote for office bearers in the ACT Chapter including President, Vice President and Treasurer.

ABOUT AIBC

The AIBC is a national membership organisation with active chapters in Sydney, Melbourne, Brisbane, Adelaide, Perth and Canberra and maintains close relationships with federal and state government agencies, the diplomatic corps and industry bodies, and showcases opportunities to the Australian business community through an active program of events throughout Australia.

The **objective** of the Company is the creation of long-term value for its members through the development and provision of activities and services to promote and enable the interaction in trade and investment between Australia and India.

Role of the State Chapter Committee Members

- Devote a reasonable period to time to AIBC State Chapter Committee activities, in addition to attending management meetings
- Be proactive, transparent and accountable in their actions and in promoting AIBC to potential sponsors and members
- Review major deliverables and provide guidance and support on various AIBC Programs and Initiatives as required
- Members are expected to be part of Industry chapter sub-committee or be active in other capacity that adds tangible value to the AIBC
- Attend a minimum of 3 consecutive meetings during the year (unless it is not possible due to extreme circumstances). Committee members who fail to meet this KPI will be asked to step down from the committee. Members are also mandated to attend a minimum of 8 management meetings through the year.

Definition of AIBC State Chapter Committee

A group of members elected pursuant to the Constitution of AIBC Limited responsible for providing approvals and key decisions affecting progress and delivery of AIBC programs and growth initiatives/projects in line with AIBC Limited delegations and the Constitution.

Number of Positions Available

7 voluntary roles to fulfil the AIBC ACT management committee



Roles and Responsibilities of the State Chapter Committee:

The State Chapter Committee should be:

- A forum for supervisory review and provider of strategic direction in the state which must be aligned with the national agenda
- Provider of key decisions for AIBC State Programs and Initiatives
- A function that facilitates management communication between National Executive and AIBC State Chapter Committee for a particular program/initiative.

How to apply

Send a CV and cover letter explaining why you would be suitable for this office bearing position (experience, connections, knowledge, commitment, past results achieved etc)

Candidates may not be a member of the AIBC at the time of application but must agree to submit an application for membership at the time of providing an expression of interest.

The AIBC is looking for high calibre candidates with skills and solid experience that will enhance and accelerate business to business trade and investment between ACT and India.

Candidate skills and experience aligned to ACT's bilateral trade & Business industry vertical priorities will be preferred.

The successful applicants will be chosen from a panel consisting of the National Chair, National Vice Chair and the AIBC Board.

Applications close on 20 November 2018. Please apply to secretariat@aibc.org.au

A handwritten signature in cursive script that reads "Wendy Farrell".

Signed: _____

Wendy Farrell
Director, AIBC National Secretariat